



CLAY COUNTY SHERIFF'S OFFICE
PROUDLY SERVING WITH HONOR AND COURAGE
SHERIFF MICHELLE COOK

ADDENDUM 1

Request for Proposal (RFP) # B21-002

Project Name: Employee Physicals and Laboratory Services

June 11, 2021

Special Note: Questions are numbered sequentially through all issued addendums.

Change #1 to RFP B21-002 from Addendum 1

The deadline to deliver proposals is extended to June 22, 2021 at 4:00pm.

Question 1

Are we just doing drug screen collections or is CCSO using us for full drug screen? If so, what is the drug screen panels we are testing?

Response – Successful bidder will be expected to provide sample collection and full 10 panel drug testing.

Question 2

What Criminal Justice Standards and Training Commission (CJSTC) approved forms are required?

Response – All forms required for testing will be provided by CCSO.

Question 3

How many physicals we are looking at on a daily basis?

Response – CCSO typically employs sworn officers 3 times a year, usually in groups of 20-25 individuals, and civilian employees as needed.



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Question 4

Do we have to wait on the results of the bloodwork to determine if they are fit?

Response – Yes, all tests must be completed and reported before individual can be determined to be fit for employment or return to duty.

Question 5

5.03.1 – Pre-employment Examinations

- Only if deemed medically necessary, by the physician, shall a chest x-ray (2 views) or an electrocardiogram be administered.

Need clarification of only physicians are permitted to do the examinations? Can other providers see them?

Response – Physicians are required to order the tests but the tests can be performed by other providers, technicians, etc.

Question 6

5.05 – Care of Work

All critical values must be reported by telephone or facsimile immediately, and routine reports must be sent by facsimile or via a secure portal within twenty-four (24) hours.

Please clarify.

Response – All results are to be reported to the CCSO Representative (any Human Resources Supervisor) using the timelines listed above.

Question 7

5.06 – Testing Priorities

All testing must be performed and read with the following priorities:

STAT/Emergency – performed within four (4) hours of collection and results phoned as a priority after completion.

Please Clarify.



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Response – For safety concerns, it is imperative that any Stat/Emergency tests are performed within four (4) hours of collection and results reported immediately.