

OFFICE OF THE SHERIFF
Clay County, Florida
Darryl Daniels, Sheriff

Office Memorandum

JOB NOTICE

DATE: July 31, 2018
POSITION: Building Maintenance Technician
REPORTS TO: Facilities Maintenance Supervisor
STARTING SALARY: \$27,449 annually, pay grade 6
DEADLINE TO APPLY: August 10, 2018

Specific duties may include, but are not limited to:

- Make minor repairs to all Sheriff's Office buildings and equipment
- Supervise Inmate Work Crews doing various work details
- Oversee preventative maintenance work (i.e. cleaning, painting, lawn maintenance, etc.)
- Basic construction (i.e. framing, drywall) and remodeling
- Handle electrical and plumbing issues
- Performs additional duties, which may be required from time to time

Minimum qualifications: High graduate / GED. At least one year experience in the Facilities / Maintenance field and / or related jobs. Licenses and / or certifications are a plus.

If you are interested in this position, please submit your completed application and resume to apply@claysheriff.com by the deadline date.

Thank you.

Equal Employment Opportunity Employer

Our Community, Our County, Our Responsibility...
We're All In This Together