

# OFFICE OF THE SHERIFF

Clay County, Florida

D. R. Daniels, Sheriff

Office Memorandum

## JOB NOTICE

**DATE:** June 14, 2017  
**FROM:** Human Resources  
**POSITION:** School Crossing Guard  
**REPORTS TO:** Juvenile Crimes Sergeant  
**STARTING SALARY:** \$9.62 per hour  
**DEADLINE TO APPLY:** July 15, 2017

*The Sheriff is posting a notice of opportunity to become a School Crossing Guard.*

*Specific duties may include, but are not limited to:*

- Monitor school crossing areas
- Instruct children on proper crossing procedures
- Monitor student behavior
- Report traffic violations
- Attend mandatory training sessions
- Performs additional duties, which may be required from time to time

Openings available for the 2017-18 school year: Lake Asbury Elementary / Jr. High; S. Bryan Jennings Elementary; Lakeside Elementary / Jr. High; Wilkinson Elementary / Jr. High; WE Cherry Elementary. Additionally, substitute positions available throughout the county.

*Minimum qualifications:* Must be in good physical condition including sight, sound and mobility; good communication skills; dependable; **able to work a split shift**; able to pass a background check including fingerprint submission and drug test.

Thank you.

***Equal Employment Opportunity Employer***